



Receiving Donations

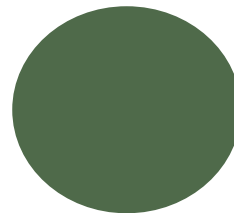


This section of your toolbox includes information on the following:

Receiving Donations
Forms for Donations Made by Cash, Cheque or E-Transfer
Forms for Tribute Gifts



- A registered charitable organization recognized by Revenue Canada
- Charitable Registration Number:
75775 0898 RR0001
- Tax receipts for donations can be provided by Schools of Dreams only
- Donations of \$20 or more will be provided with a tax receipt
- For other than donations made by cash, cheque, credit card, e-transfer, please contact SoD to confirm if a tax receipt is possible



Schools of Dreams

Receiving Donations

On-line Donations

Whenever possible, encourage donors to make donations on-line. Online donations allow Schools of Dreams to capture all the required information needed from the donor and provide a tax receipt. Credit card transactions are secure, provide an immediate acknowledgement of the gift and generate a tax receipt (for gifts of \$20 or more) by next business day.

By donating on-line on your fundraising page, you will receive credit of the donation amount towards your fundraising goal and you will have a record of the donor name and donation amount on your fundraising page.

When emailing or messaging your family and friends, or posting to your social media accounts, be sure to include the link to your fundraising page.



Receiving Donations

Cash or Cheque Donations

Should donors wish to make a donation by cash or cheque, please be sure to capture the necessary information and record the donation amount.

Donation form #2 has been provided to do this in a later section of this document.

Cheques should be made out to: **SCHOOLS OF DREAMS**

Note: All cash/cheque donations should be returned asap to ensure timely acknowledgement & receipting.

E-Transfer Donations

The donor may e-transfer their donation to schoolsofdreams@gmail.com.

A donation form will be required so that the information to generate the charitable tax receipt is captured.

Note: Indicate on the form that the donation was made via e-transfer.



Receiving Donations

Mail-in Donations

If a donor wishes to mail in their donation, please provide them with the donation form to complete and return with their cheque or money order or credit card information.

Sending cash in the mail is not recommended.

The address for Schools of Dreams is found on the donation form.

Please note that all credit card donations must provide a signature and CVV # (3 digit number on back of card).



Tribute Gifts

For gifts that are made in honour or in memory of a loved one, additional information is required so that acknowledgement can be provided not only to the donor but also the person on behalf of whom the donation was made (or their family).

These gifts can be made by cash, cheque, credit card, e-transfer or mail-in.

Please ensure that the information about the donor, and the person being honoured, is captured on the Tribute Gift Donation Form (Form #3).

Tribute gift donation cards with return envelop can also be provided to you to assist with in honour or in memory gifts. Please connect with us if you would like to receive these.

Note: The tribute donation form (Side 1 only) can also be used for personal donations without the use of Forms 1 or 2, if preferred. Please ensure that these are returned to SoD asap.





Donation Forms

Donation Form #1

DONATION FORM

This form is available to you if you wish to make a donation by mail. Please fill out all the blank spaces and ensure that the fundraiser you are supporting is listed correctly to be sure that the money is applied to their fundraising goal.

See schoolsofdreams.com for more information about Dora's Dream campaign.

Support the 2020 Dora's Dream Campaign

My donation is in support of (fundraiser or team name): _____

DONOR INFORMATION

Name: _____

Address: _____

City: _____ Province : _____ Postal Code: _____

Phone: _____ Email Address: _____

PAYMENT INFORMATION:

Enclosed is my cheque in the sum of \$_____ Please make cheque payable to: **Schools of Dreams**

Please charge my donation to:

Check one: Visa Mastercard AMEX

Credit Card Number: _____

Name (As it appears on credit card): _____

Expiration Date: ____/____ CVV Number (3 digit number on back of card): ____

Please mail this form and your cheque to the address below.

Charitable Registration # 75775 0898 RR0001.

A tax receipt will be issued for all donations of \$20 or more.

Schools of Dreams • P.O. Box #73055, Limeridge Mall, Hamilton, ON, L9A 5H7
Phone: (289) 408-8299 • info@schoolsofdreams.com

Donation Form #2

Donation Form

Schools of Dreams
Dora's Dream Campaign 2020

Fundraiser Information

Name of Fundraiser:	E-mail address:
Date:	Phone Number:

Donor Information

- Donor's name and address must be complete in order to receive a tax receipt; charitable tax receipts will be issued for any gift of \$20 or greater
- Make cheques payable to Schools of Dreams
- Charitable Registration # 75775 0898 RR0001

First Name: _____ Last Name: _____ This gift is <input type="checkbox"/> Personal <input type="checkbox"/> Corporate Business Name: _____ Address: _____ City: _____ Prov: _____ PC: _____ Phone: _____ E-mail: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Chq <input type="checkbox"/> Card CreditCard # _____ Exp _____ / _____ Cardholder Name: _____ Signature: _____	Donation Amount (\$)
First Name: _____ Last Name: _____ This gift is <input type="checkbox"/> Personal <input type="checkbox"/> Corporate Business Name: _____ Address: _____ City: _____ Prov: _____ PC: _____ Phone: _____ E-mail: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Chq <input type="checkbox"/> Card CreditCard # _____ Exp _____ / _____ Cardholder Name: _____ Signature: _____	Donation Amount (\$)
First Name: _____ Last Name: _____ This gift is <input type="checkbox"/> Personal <input type="checkbox"/> Corporate Business Name: _____ Address: _____ City: _____ Prov: _____ PC: _____ Phone: _____ E-mail: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Chq <input type="checkbox"/> Card CreditCard # _____ Exp _____ / _____ Cardholder Name: _____ Signature: _____	Donation Amount (\$)
TOTAL DONATIONS	

Donation Form #3 (Tribute Gifts)



Yes! I would like to make a gift to Dora's Dream Campaign and help build a school for the children in Ghana.

Name: _____
Address: _____
City: _____
Prov: _____ Postal Code: _____
Phone: _____
Email: _____

Please send me an e-receipt.

Schools of Dreams respects your privacy. The information you provide will be used to recognize your support and to keep you informed and up to date on the activities of our charity. We do not, under any circumstances, rent, sell or trade our mailing lists.



Gift Information

Donation Type: One-Time Monthly
 \$25 \$50 \$100 \$250 \$_____

Method of Payment

Visa MasterCard Amex

Credit Card #: _____

Expiry Date: _____ CVC: _____

Name on Card: _____

Cheque or Money Order

– make payable to **Schools of Dreams**

Charitable Registration Number: 75775 0898 RR0001

If you would like to make this gift in memory or in honour of a loved one, please complete the reverse side of this form as well. For donations of \$100 or more, your name or the name of a loved one will be displayed on a tribute wall at the site of our next school project.

Gifts In Memory of a Loved One

An "in memory" donation is a meaningful way to pay tribute to the life of a loved one and honour their legacy through a gift to the Dora's Dream Campaign in their name.

Gifts In Honour of Someone Special

An "in honour" donation to Dora's Dream is a special and unique way to honour someone personally. It is made as a tribute to a loved one or someone who has special meaning in your life, in appreciation of someone who provided wonderful care or service, or in celebration of a milestone such as a birthday, anniversary, graduation or a retirement.

For both "in memory" and "in honour" donations, notification will be sent to the family of the deceased or to the person being honoured using the information you provide here.



I would like to make this gift

In honour of In memory of

Name: _____

Please send notification to

Name: _____

Address: _____

City: _____

Prov: _____ Postal Code: _____

Phone: _____

Email: _____

For "in memory" gifts, please indicate their relationship

to deceased: _____

YOU CAN ALSO MAKE A DONATION ONLINE OR BY PHONE



schoolsofdreams.ca



289-408-8299

Need Help?

Crew Lead:

Barb Anie

barbara.anie@schoolsofdreams.com

For fundraising support:

Franca Hoda

franca.hoda@scschoolsofdreams.com

For technical support:

Aaron Fierling

aaron.fierling@schoolsofdreams.com

Phone: (289)-408-8299





Check Your
Toolbox for
More Tools!
